

REGULATIONS FOR FUNDING NON-SDB MEETINGS

The SDB will occasionally contribute to the funding of meetings not organized by the Society. This program is partially supported by Elsevier with proceedings from *Developmental Biology*.

General Information:

1. The topic of the meeting should be central to developmental biology and SDB's mission.
2. At least one of the organizer(s) must be SDB member.
3. The maximum for any one meeting will be \$4,000.
4. The meeting should be organized so that as many graduate and postdoctoral students as possible can present their work; e.g., poster and/or short contributed paper sessions should be available.
5. The meeting should be organized to include invited speakers of both genders, and minorities, whenever possible.
6. If funding is provided, the organizers will acknowledge this support in all meeting publications, at suitable occasions and sites during the meeting.

Proposal:

A proposal for funding should be submitted by the organizer(s) to the SDB by May 31, or by December 1, and at least six months before the meeting dates. The proposal **MUST** include the following eight points:

1. Name, affiliation and contact information of organizer(s)
2. Title, date and site of the meeting
3. A short statement of the purpose and justification for the meeting
4. Preliminary program including the names and affiliations of all invited speakers (note those speakers who are confirmed), titles of plenary sessions and contributed papers sessions, and information about poster sessions. Indicate how many slots have been reserved for young scientist (may be invited speakers or speakers at contributed papers sessions, chosen from submitted abstracts).
5. Explanation of the policy used to select the speakers. In order to receive funding, it is expected that at least 10% of the speaker slots be reserved for young scientists (graduate students, postdoctoral fellows, or those within the first 3 years of a permanent/tenure track position) and at least 25% of the speaker slots be filled by women while keeping scientific excellence.
6. Justification for the amount requested from SDB
7. A list of other agencies through which support for this meeting has been requested (note that priority will be given to conferences that do not receive large sums from other agencies)
8. If possible, include in the proposal a statement regarding how many SDB members are expected to attend the meeting, eg, based on attendance at previous meeting. (Reminder: SDB full and postdoctoral fellow members are listed in online FASEB Membership Directory: www.faseb.org)

Send your proposal to: Society for Developmental Biology
9650 Rockville Pike, Bethesda, MD 20814-3998
or **Email it as an attachment to:** ichow@faseb.org

INCOMPLETE PROPOSALS WILL BE RETURNED WITHOUT REVIEW

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